



**Meeting Minutes  
RIDGWAY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Regular Meeting  
Wednesday, January 8, 2025 at 1:00 p.m.  
Ridgway Public Library  
300 Charles Street**

**Roll Call:** Trustees: Julie Duff, Alison Etheridge, Jared Coburn (Zoom), Julie Herrmann (Zoom), Dee Moore, Heather Patterson, Sally Trapp, Library Director: Amy Baer

**Approval of Prior Minutes:** from December 12, 2024 meeting, Alison Etheridge made motion to approve, seconded by Heather Patterson

**Next Meeting:** Thursday, February 13, 2025, 1:00 p.m. Other meetings dates for 2025 will be set at February meeting, including if we will meet more than the 8 required meetings. Board will not meet in July and August.

**Public Comments:** None

**Friends of the Library Update:** Jill Hepp was unable to be present, no report.

**Highlighted Topic:** **Adult Bingo began January 2<sup>nd</sup> and will run through March 31<sup>st</sup>**

**Action and Discussion Items:**

1. The library bulletin board is the official designated public place for all postings and notices. Per recent review from our attorney, this is the only place we are required to post notices. Motion to approve the library bulletin board as our only designated place made by Dee Moore and seconded by Heather Patterson.
2. Election of 2025 officers: Sally Trapp – President; Heather Patterson – Vice-President; Dee Moore – Secretary; Julie Duff – Treasurer. Motion to approve slate of officers made by Alison Etheridge, seconded by Heather Patterson. Amy will send to County Commissioners our slate of officers and board terms.
3. Sally Trapp suggested we watch a 12-minute video on trustee training which was informative and helpful. It was noted that our policies were updated 2023.
4. At our February meeting, Anna from CliC will have 1 ½ hour presentation on further board training. If we have questions we would like to include in this presentation, please send to Amy before meeting.
5. 2025 Goals discussion – Amy led us through goal setting for board, director, Friends of RPL and goals for everyone. These will be available to discuss further when we meet with Anna at our February meeting.

**Treasurers Report - Julie Duff**

- Our 2024 year- end reserves were \$89,000 which included \$61,000 in building reserves that includes roof replacement. We ended the year with a positive balance thanks to hard work of Amy and Julie.

**Director's Report – Amy Baer**

- Statistic Highlights for 2024 include patron count was 56,068 and 373 new patron cards were made. 1,147 meetings were scheduled in the meeting rooms, which is almost 100 up from last year. Total items circulated was 43,469, a small increase from last year.
- Second annual adult bingo started and almost 50 patrons have already signed up. Tech Tuesdays to begin next week on 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays from 4-6pm. Amy began staff evaluations and will try to complete this week. I plan to reach out to a few volunteers after finishing up conversations with staff. I will begin working on the CDE grant purchases.
- Community Outreach – Amy will attend Sherbino meeting regarding author visits at their venue. Caitlin will attend RIFF follow-up meeting.

**Future Agenda Items –** Report from attorney who reviewed our policies.

**Adjournment –** Motion to adjourn, 3:00 p.m. by Alison Etheridge, seconded by Julie Duff.