



**Meeting Minutes
RIDGWAY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
Thursday, September 10, 2026 at 10:00 a.m.
Ridgway Public Library
300 Charles Street**

Roll Call: Trustees: Sally Trapp, Julie Duff, Jared Coburn, Alison Etheridge, Dee Moore, Heather Patterson, Library Director Amy Baer

Absent: Julie Herrmann

Approval of Prior Minutes: Motion to approve June 11, 2026 minutes made by Jared Colburn, seconded by Heather Patterson.

Next Meeting: Thursday, October 8, 2026 at 10:00 a.m.

Public Comments: None

Friends of the Library Update: Annual book sale in August went well. Also sold some t-shirts and book bags.

Highlighted Topic: Art Show Saturday, September 12th from 4:00-7:00 pm

Action and Discussion Items

1. Julie Duff presented the draft for 2027 Budget. Discussion included reducing Owners Tax (vehicle purchases) revenue by \$2,000. Payroll expenditures show increase for insurance and 10% increase for regular payroll. Increases also in audit services as current auditor is retiring. Discussed increase in Special Events based on collaboration with senior/age friendly center opening end of October at 4-H Center, which would be in line with the strategic plan goals. Capital improvement discussion focused on keyless entry, handicap door entry and replacing bathroom faucets and sinks. Amy will follow up with getting some estimates for these improvements. Any excess funds will be moved to building improvements. Public Hearing for 2027 Budget will be October 8th.
2. Strategic Plan Update
 - Compensation and sub-committee report will be reviewed in Executive Session
 - Review documentation from CliC consultant – Anna put the draft on Google Drive. More time is needed to review so we will have a special meeting on October 2, 2026, 5:00 pm to discuss and finalize strategic plan.
3. Went into Executive Session to review personnel matters. Session was recorded. Came out of Executive Session 11:45. Per recommendation by sub-committee, motion to increase director's salary by 8% was made by Jared Coburn and seconded by Dee Moore. Motion to set up a Growth and Compensation sub-committee for all staff was made by Jared Coburn and seconded by Sally Trapp.

Treasurers Report – Julie Duff reported we are doing well year-to-date.

Director's Report – Amy Baer

- Statistics: Patron count was up all summer with July showing increase of 1,500. Some circulation numbers were down but Kanopy numbers continue to grow. AspenCat discontinued Cloud Library and moved to Hoopla mid-August. This information was shared at the library and through social media. Programming remained consistent for children and adults.

- Maintenance update: east porch maintenance was completed. Still working on new gutter on north side of library. Project delay on power washing due to water restrictions. Furnace system was ordered and will be installed October 5th. Windows to be washed this fall after power washing project is completed.
- Community Outreach: Worked with a number of organizations during the Gold Mountain Fire. First of the school year outreach to the school district teachers was done. Staff are gathering books for classes and library visits are scheduled by teachers in both schools. Working with ROCC to help support the upcoming age friendly community center at the 4-H Center.
- Other Notes: I have an Owl for zoom meetings. Will do some research to figure out visual options. Researching larger television for front meeting room and moving smaller television to other meeting rooms. Working on an estimate to have carpets and tile cleaned since it has been more than 5 years since this was done. Fall programming to start with Kids Chess Club on Monday. Reading discussion group started Tuesday. Sewing classes will begin in October.

Adjournment – Motion to adjourn at 12:44 pm made by Julie Duff and seconded by Jared Coburn.